

## ASTM Publication Ethics Policy

### 1. Editor, Editor-in-Chief, or Co-Editors—Editors will:

- Maintain the technical and professional quality consistent with the originally intended purposes of the journal
- Maintain and continually develop an international Editorial Board that enhances the reputation of the journal, attracts authors, and expedites publication
- Ensure that each Editorial Board member (EBM) understands and fulfills their responsibilities
- Utilize EBMs to suggest policies and procedures for managing the publication of the journal
- Seek Committee on Publications (COP) approval on all journal policy matters
- Ensure that all manuscripts are reviewed by the proper experts in accordance with the peer review process
- Resolve conflicts on the technical quality of manuscripts after careful consideration of the reviewers' comments. If a conflict of interest exists between the Editor, reviewers, and/or the authors, the Editor is urged to seek assistance from the appropriate representative from COP during deliberations
- Assure that their editorial services will not compromise the impartiality of ASTM

### 2. Editorial Board Members—EBMs will:

- Maintain the desired standards of quality and credibility in the journal by means of the peer review process
- Recommend policy and procedures to the Editor
- Promptly review manuscripts as requested, or recommend appropriate reviewers
- Assure that their editorial services will not compromise the impartiality of ASTM

### 3. Committee on Publications—COP will:

- Establish performance criteria for new journals
- Monitor the progress of the journals in relation to the agreed upon performance standards
- Terminate Editors who are not fulfilling their established obligations

### 4. ASTM Staff—ASTM staff will:

- Manage the peer review process
- Manage final editorial review and production

For information on previously published material, plagiarism policy, and review policies, see the [Committee on Publications Policies & Procedures](#).