

Roster Maintenance



Introduction to Roster Maintenance

Why is Roster Maintenance Used?

- Assigning classification and voting privileges to new members and members that change employment
- Maintaining balance as the roster changes
- Generating reports, such as membership reports for meetings
- Adjustments and changes to existing member voting or classification status, for example due to member ballot inactivity

Who uses Roster Maintenance?

- Membership Secretaries (Main Committee)
- Subcommittee Chairs (Subcommittees)
- Officers (reports only)

Steps in the Membership Classification & Voting Process



- Receive email notice of new member application

- Pending applications are compared to existing Roster and Scope of Committee.



- Executive majority approval required for all Main Committee assignments.

- Any member can request the Executive to review and consider additional information.
- COTCO appeal review

Classification Defined

4. CLASSIFICATION AND VOTING INTEREST

4.1 Classification - The General Classification System shall be used with each member being classified according to the scope of the Committee as follows:

4.1.1 Producer: A member whose affiliation is with an engine coolant or engine coolant system chemical producer shall be classified as a producer.

4.1.2 User: A member whose affiliation is with an engine manufacturer, major oil company, retail chain or branch of government that purchases engine coolants shall be classified as a user provided that none of the foregoing have engine coolants or engine coolant system chemical manufacturing or blending facilities.

4.1.3 General Interest: All other members shall be classified as general interest.

*Committees may further define classifications within their Committee Bylaws

Consultants & Trade Associations

From the ASTM Regulations

- **7.2 *Consultants***

- 7.2.1 A member serving as a consultant retained by a voting interest, whereby the arrangement includes representing it on an ASTM committee or subcommittee, shall be considered the same classification and voting interest as that by which the member is retained
- 7.2.2 A member serving as a consultant for multiple voting interests of exclusively the same classification shall be classified in accordance with those voting interests' principal business activities.

- **7.3 *Trade Associations***

- 7.3.1 A trade association for multiple organizations of exclusively the same classification shall be classified in accordance with those organizations' principal business activities.
- 7.3.2 A trade association consisting of a single member organization shall have the same classification and voting interest as that member organization.

Classification Assignment

To assign classification, answer these questions based on the Member Application:

- How do the ASTM Regulations, or the Committee Bylaws, define producer, user, consumer, or a general interest?
- What is their primary interest (ex: company focus or individual's primary products/services provided) in relation to the scope of the committee or subcommittee?



Official Vote & Voting Interest

Official Vote*

One cast by a voting member on a ballot or motion, and that is used for calculating the numerical voting requirements

Voting interest

An organization, a subsidiary of an organization, or an individual member having a distinctly separate interest from any other interest with regard to the scope of a committee or subcommittee.

*Non-official voting member - a member whose votes and comments on all ballots or motions shall be fully considered, but whose votes are not included in the calculation of the numerical voting requirements for standards.

Official Votes

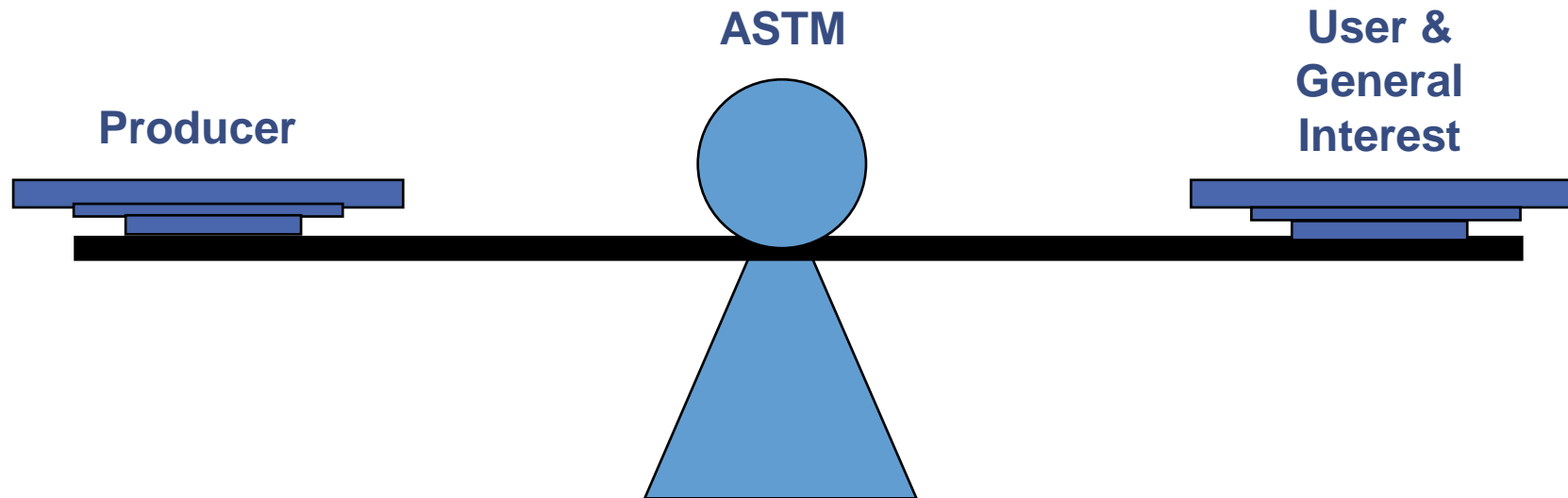
Who gets an official vote?

All members shall be given an official vote unless:

- The member's voting interest already has been granted one official vote.
- Acceptance will create an imbalance on a committee or subcommittee due to Producer votes outweighing other interest categories

Classification and Voting Status

**Classified Technical Committees are balanced.
No excess influence by any interest group.**



Balance in ASTM is defined as: balance, n — in a classified committee or subcommittee, when the combined number of voting user, consumer, and general interest members equals or exceeds the number of voting producer members.

Official Vote Assignment

To assign an official vote, answer these questions:

1. Is there a member from the same voting interest already on the committee who currently has an official vote?
 - If no, assign the official vote
 - If yes, the new member cannot also hold an official vote (No, Redundant Interest)

2. Will assigning a vote create an imbalance in the committee or subcommittee? (i.e. Producers would outweigh the other interest categories)?
 - If no, assign the official vote
 - If yes, the new member can be placed on a wait list for a vote (No, Wait List)





Roster Maintenance Application


How to Review, Assign, and Change Members Classification, and Vote Assignment on your Roster

New Member Application or Change of Employment, Notice



ASTM Member - New or Changing Employment - D10.21.03

 member@astm.org
To  Farrell, James

 Reply  Reply All  Forward 

Mon 8/3/2020 9:37 PM



Dear ASTM International Committee Officer:

ASTM has received an application from a member either expressing interest in joining D10.21.03 or who has recently changed employment. Headquarters has placed the new member as "Pending" on D10.21.03.

Please log in to your MyASTM page via <https://myastm.astm.org> to access your "MyCommittees" page and select "Roster Maintenance" from the My Tools list to review the membership application and assign classification and voting status.

If you have questions about the assignment of classification and voting interest, please ask your Staff Manager.

Thank you for your cooperation.

Sincerely,

Committee Services

—
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—
100 Barr Harbor Drive
W Conshohocken, PA 19428
www.astm.org



Accessing Roster Maintenance Tools



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All

Search topic, title, author, A53



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Krista

MyASTM / Membership / MyCommittees

MyAccount

Membership

MyCommittees

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

Subscriptions

Tracker

Account#: 1802687
Krista Robbins
krobbins@astm.org

MyCommittees

Committee C01 on Cement

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
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Committee C07 on Lime and Limestone

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
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Committee C12 on Mortars and Grouts for Unit Masonry

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
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Committee C15 on Manufactured Masonry Units

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
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Committee D05 on Coal and Coke

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
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MyTools

Roster Maintenance **379**

Negative & Comments **121**

MyOutstanding Ballots **1**

MyNext Meetings **1**

Ballots & Workitems

Meetings, Minutes & Agendas

Additional Resources

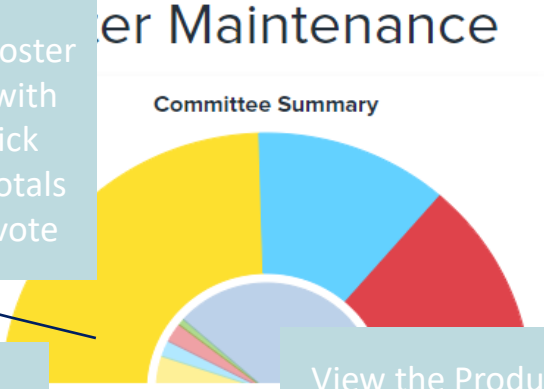
Landing Page Overview



Products & Services Get Involved About News

Snapshot of total pending applications across all groups you are responsible

Easy pie chart view of roster makeup and balance with warning message. Click "More" to see roster totals for Classification and vote



View list of Pending Applications, make assignments directly in app, click on any name for a popup view of the member application

Producer Votes

Committee is out of balance

55	55
Total Official Voters	Total Members
	Total Non-Official Voters

More

View the Producer Wait List and make new assignments as votes become available

Pending Applications 513 Producer Wait List 3

Name	Organization
Lynch, Richard 11/19/1986	Lynch & Associates Inc

Total Pending Applications 513

Roster Roster Reports

All Classifications All Votes

Name	Organization	Join Date	Classification	Official Vote
timbarrett@yop...	Barrett Co	03/17/2021	Unclassified	No-Pending
Lasure, Timothy timothy.e.lasu...		05/17/2021	Unclassified	No-Pending
Bergstresser, T... tbergstresser@...	Geochemical Testing Inc	03/17/2021	Unclassified	No-Pending
Begley, Timothy timothy.begley...	Food And Drug Administration	03/17/2021	Unclassified	No-Pending

Download Rosters, Attendance Lists for Meetings and Membership Reports

Roster tab includes all members that belong to your roster.

Use the drop down to select the committee you want to view

Use the Search to find members, and/or Filter members on Classification or Vote; also try the Advanced Search to add more search criteria!

View or Assign Classification and Vote to any member directly on the page. Click on any name to view member's application details

Pending Applications

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All Search topic, title, author, A53

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Roster Maintenance

Total Pending Applications **1167** Select Committee A04

Committee Summary

Producer Votes Available: 6

38 Total Official Voters | 492 Total Members | 454 Total Non Official Voters

[More](#)

Pending Applications **335** | Producer Wait List **24**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc
Mitra, Debajit	

Roster Roster Reports

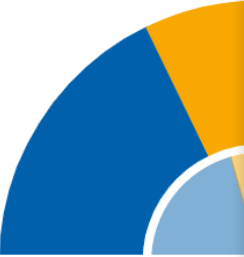
All Classifications All Votes Search

Name	Organization	Join Date	Classification	Official Vote
Murra, Abraham abraham.murra@...	Abraham Murra Consulting	07/11/2011	Unclassified	No-Non Voter
D'Souza, Adrian ands@yopmail.c...	Standards New Zealand	05/13/2021	User	No-Wait List
Participating ... ak23junepartic...	ak23juneparticating Organization	06/23/2021	Unclassified	No-Pending
Kupfer, Alan alan.kupfer@yo...	Westlake Chemicals	03/17/2021	Unclassified	No-Pending
Pense, Alan awp0@yopmail.c...	Test Org	03/17/2021	Unclassified	No-Pending
Norris, Alfred bnorris@yopma...	Metals Usa-I-Solutions	03/17/2021	Unclassified	No-Pending
Desjarlais, And... desjarlaisa@yo...	Oak Ridge National Laboratory	03/17/2021	Unclassified	No-Pending
Sitka, Andrew	NIST	05/13/2021	General Interest	No-Changed



Member Application

Committee



149
Total Official
Voters

Pending Applications **1**

Name
Valian, Amir
11/15/2021

Valian, Amir

Contact Information

Organization WireCo World Group	Address 10512 N Tracy Ave
City KANSAS CITY	State/Province MO
Postal Code 64155	Country United States
Telephone 816.582.7127	Fax
Email Id amirvalian@wireco.com	

Classification Information

Primary Activity Manufacturer of product/service	
Organization Name WireCo WorldGroup	Division Name Engineering

[Download Application](#)

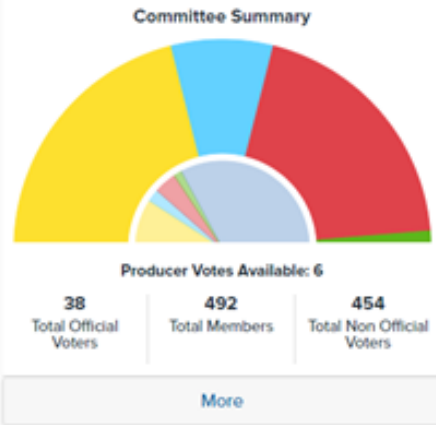
Select Classification & Vote



Roster Maintenance

Total Pending Applications **1167**

Select Committee A04



Roster Roster Reports

All Classifications All Votes Search

Name	Organization	Join Date	Classification	Official Vote
Murra, Abraham abraham.murra@...	Abraham Murra Consulting	07/11/2011	Unclassified	No-Non Voter
D'Souza, Adrian ands@yopmail.c...	Standards New Zealand	05/13/2021	User	No-Wait List
Participating ... ak23junepartic...	ak23juneparticati ng Organization	06/23/2021	Unclassified	No-Pending
Kupfer, Alan alan.kupfer@yo...	Westlake Chemicals	03/17/2021	Unclassified	No-Pending
Pense, Alan awp0@yopmail.c...	Test Org	03/17/2021	Unclassified	No-Pending
Norris, Alfred bnorris@yopmal...	Metals Usa-I-Solutions	03/17/2021	Unclassified	No-Pending
Desjarlais, And... desjarlaisa@yo...	Oak Ridge National Laboratory	03/17/2021	Unclassified	No-Pending
Slika, Andrew slika@nist.gov	NIST	05/13/2021	General Interest	No-Changed

Pending Applications **336** Producer Wait List **24**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc
Maitra, Debajyoti	

Roster – All members

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Roster Maintenance

Total Pending Applications **1967** Select Committee A04

Roster Roster Reports

All Classifications All Votes Search

Name	Organization	Join Date	Classification	Official Vote
Murra, Abraham abraham.murra@...	Abraham Murra Consulting	07/11/2011	Unclassified	No-Non Voter
D'Souza, Adrian ands@yopmail.c...	Standards New Zealand	05/13/2021	User	No-Wait List
Participating ... ak23junepartic...	ak23juneparticating Organization	06/23/2021	Unclassified	No-Pending
Kupfer, Alan alan.kupfer@yo...	Westlake Chemicals	03/17/2021	Unclassified	No-Pending
Pense, Alan awp0@yopmail.c...	Test Org	03/17/2021	Unclassified	No-Pending
Norris, Alfred bnorris@yopma...	Metals Usa-I-Solutions	03/17/2021	Unclassified	No-Pending
Desjarlais, And... desjarlais@yo...	Oak Ridge National Laboratory	03/17/2021	Unclassified	No-Pending
Sitka, Andrew	NIST	05/13/2021	General Interest	No-Chair

Producer Votes Available: 6

38 Total Official Voters | 492 Total Members | 454 Total Non Official Voters

Pending Applications **336** Producer Wait List **24**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc
Maitra, Debajyoti	



Producer Wait List

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Roster Maintenance

Total Pending Applications **1967** Select Committee **A04**

Committee Summary

Producer Votes Available: 6

38	492	454
Total Official Voters	Total Members	Total Non Official Voters

More

Pending Applications **335** Producer Wait List **24**

Name	Organization	Join Date	Classification	Official Vote
Murra, Abraham abraham.murra@...	Abraham Murra Consulting	07/11/2011	= Unclassified	= No-Non Voter
D'Souza, Adrian ands@yopmail.c...	Standards New Zealand	05/13/2021	+ User	+ No-Wait List
Participating ... ak23junepartic...	ak23juneparticating Organization	06/23/2021	= Unclassified	= No-Pending
Kupfer, Alan alan.kupfer@yo...	Westlake Chemicals	03/17/2021	= Unclassified	= No-Pending
Pense, Alan awp0@yopmail.c...	Test Org	03/17/2021	= Unclassified	= No-Pending
Norris, Alfred bnorris@yopma...	Metals Usa-I-Solutions	03/17/2021	= Unclassified	= No-Pending
Desjarlais, And... desjarlais@yo...	Oak Ridge National Laboratory	03/17/2021	= Unclassified	= No-Pending
Mitra, Debabati	NIST	05/13/2021	+ General Interest	= No-Change

Producer Wait List

- Created when the number of potential voting producers is greater than the number of voting user, general interest and consumer members combined.

- Producers are removed from the wait list and given votes when:
 - New user and general interest members are added as voting members
 - Other producer members resign

Notification to Member



John Sankey <sankeyjohn2@gmail.com>

eric@ericblond.com

Re: Notice of Change in ASTM Membership Status for Subcommittee D35.02

From: ASTM Committee Services [mailto:comserv@astm.org]

Sent: Friday, July 13, 2018 3:30 PM

To: jsankeyreinforcedearth@gmail.com

Cc: eric@ericblond.com

Subject: Notice of Change in ASTM Membership Status for Subcommittee D35.02

Hello John Sankey,

Within ASTM, roster maintenance is performed by the responsible committee officer. Provisions for official voting and assignment of classification are made based on review of new member applications, change of employment submissions and, as needed, updates that maintain committee balance.

On 07/13/18 an officer of Subcommittee D35.02 updated your membership based on information you provided. As a result, you have been assigned the classification of Producer.

If you have any questions or comments, please contact the committee officer, Eric Blond, at eric@ericblond.com.

You may also contact your staff manager, Katerina Koperna, at kkoperna@astm.org.



Roster Maintenance Reports



Inactivity Notification to Member

From: standard@astm.org

Sent:

To:

Subject: ASTM International Committee E53 and Subcommittee Ballot Inactivity Notification - 8/31/2018

Your participation in the development and maintenance of technically sound E53 standards is critical. Ballot return is an integral part of the consensus process and is a requirement of official voting members.

ASTM Regulations require that we notify official voting members of ballot inactivity. Failure to return three consecutive ballots will result in termination of a member's official vote (see section 5 of the [Regulations Governing ASTM Technical Committees](#)) in the absence of circumstances acceptable to the Executive Committee (Main Committee ballots) or the Subcommittee Chairman (Subcommittee ballots).

ASTM's balloting records indicate that we have not received your response to the consecutive ballots detailed in the link below. Please click on this link to review your ballot inactivity summary and to advise the Committee regarding your future voting status membership.

<http://annex4.astm.org/BallotInactivityBallotInactivityform.aspx?Account=1189112&Main=E53&RunDate=20100210>

Alternatively, please copy and paste the hyperlink address into your internet browser.

If you have experienced technical difficulties with the ASTM ballot process, we apologize and would appreciate you alerting your staff manager as soon as possible. If you have had a change in email address or employment that may have prevented ballot notifications from reaching you, please update your information on the website at <http://myastm.astm.org/>.

Thank you|

Ballot Inactivity Report

The screenshot shows the ASTM International Roster Maintenance interface. The page title is "Roster Maintenance" and the total pending applications are 1967. The interface includes a "Committee Summary" with a pie chart and statistics: 38 Total Official Voters, 492 Total Members, and 454 Total Non Official Voters. There are also buttons for "Excel" and "Word" exports. The "Membership Report" section has a "Download" button circled in red. A red arrow points to the "Inactivity Report" option, which is checked with a black checkmark.

Committee Summary

38 Total Official Voters | 492 Total Members | 454 Total Non Official Voters

Membership Report

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Select All
- Inactivity Report
- Current Affiliate Members
- Committee Balance
- Honorary Members List

Download



Ballot Inactivity Report

ASTM Committee **C28**



Membership Report

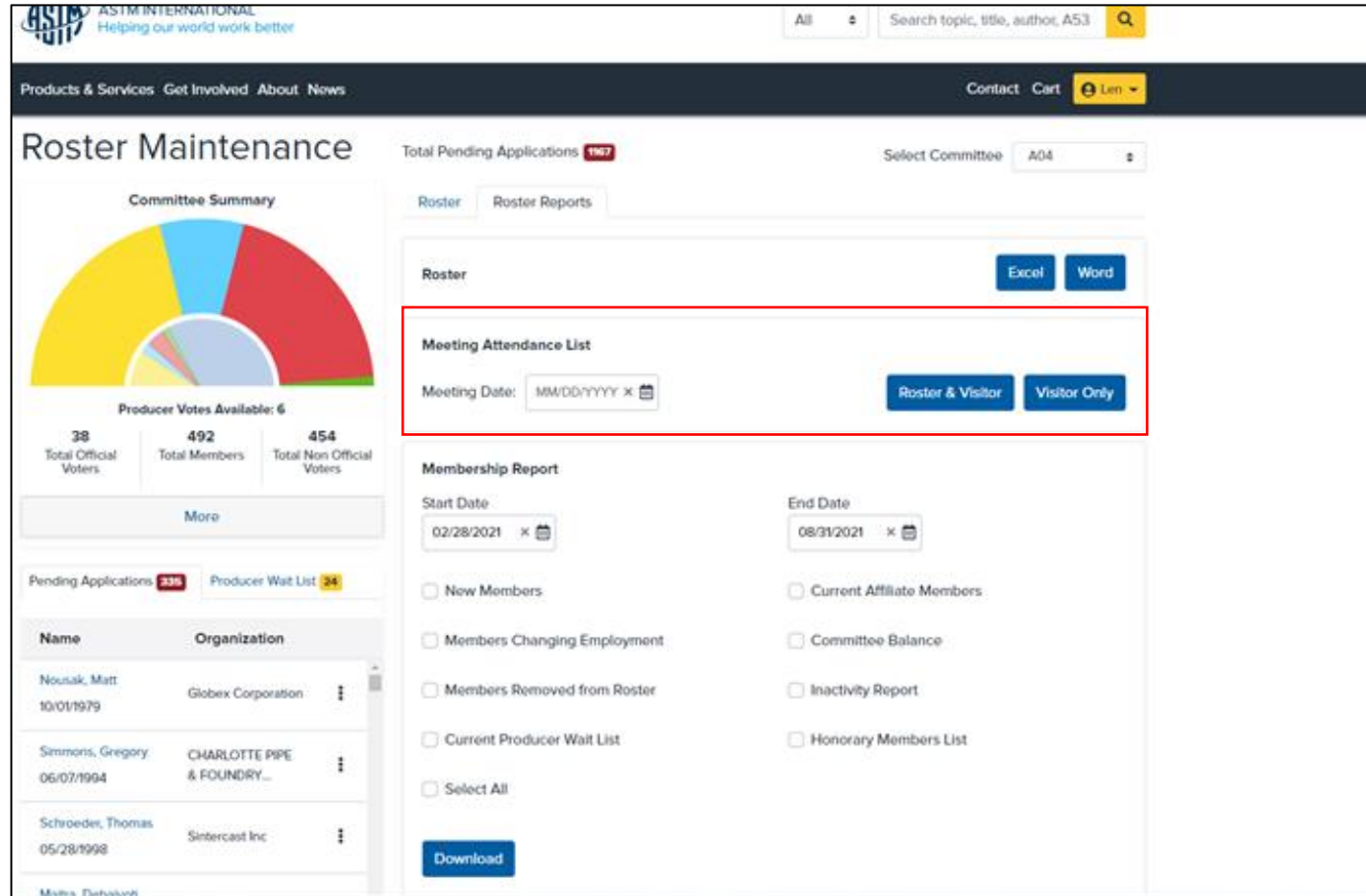
Summary Report of C28 Ballots Not Returned

Report Date:07/08/2020
Members Notified:06/24/2020

In accordance with ASTM Regulations, failure to return three consecutive main committee ballots shall result in termination of official votes in the absence of circumstances acceptable to the executive subcommittee. This report should be discussed at the upcoming meeting. The Membership Secretary should complete any approved changes in the Roster Maintenance application or contact your staff manager for assistance.

MEMBER CONTACT INFORMATION	CONSECUTIVE BALLOTS NOT RETURNED	DESIGNATIONS OF LAST MISSED BALLOTS	RESPONSE FROM VOTER
Thommes, Matthias University Erlangen-Nuremberg United States 49 .913.1 85 matthias.thommes@fau.de	5	(20-01) (19-02) (19-01) (18-04) (18-03)	Retain Vote
Kim, Donghyun Korea Institute of Ceramic Engineering and Technology Korea, Republic of 82557922765 dhkim1208@kicet.re.kr	3	(20-01) (19-02) (19-01)	No Response

Meeting Attendance List



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Roster Maintenance

Total Pending Applications **1967** Select Committee **A04**

Roster Roster Reports

Roster [Excel](#) [Word](#)

Meeting Attendance List

Meeting Date: [Roster & Visitor](#) [Visitor Only](#)

Membership Report

Start Date: End Date:

New Members Current Affiliate Members

Members Changing Employment Committee Balance

Members Removed from Roster Inactivity Report

Current Producer Wait List Honorary Members List

Select All

[Download](#)

Pending Applications **336** Producer Wait List **24**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc

A05



Meeting Attendance List

Chair: Farabaugh, Margaret A

Meeting Date:



Members - check the box next to your name. **Proxy holders**: submit proxy to the Chair, check the box next to the member's name for the proxy you hold and initial.
Visitors - sign visitor sheet. To join the committee, go to astm.org/membership or stop by the ASTM registration desk.
 Return attendance list to Chair so that the number of attending members, proxies, and visitors may be recorded in minutes.

	NAME & ORGANIZATION	CLASSIFICATION	OFFICIAL VOTE	JOIN DATE
<input type="checkbox"/>	Abou el Hassan, Warda Egyptian Organization for Standardization and Quality - EOS	General Interest	No- <u>Non Voter</u>	11/05/2008
<input type="checkbox"/>	Allen, C Brent Compass Construction, Inc.	User	Yes	01/24/2011
<input type="checkbox"/>	Allen, Richard L International Staple, Nail Tool Association ISANTA	User	Yes	11/30/2017
<input type="checkbox"/>	Anderson, Graeme Teck Metals Ltd	General Interest	No-Redundant Interest	03/26/1998
<input type="checkbox"/>	Armbruster, Ted	General Interest	Yes	12/02/2004
<input type="checkbox"/>	Balthaser, Randy S PTC AllianceEnduro Industries	Producer	Yes	08/27/2020
<input type="checkbox"/>	Bauer, Barry Forterra Building Products	User	Yes	04/29/2014
<input type="checkbox"/>	Beldyk, Richard M ASME	General Interest	Yes	10/21/2003
<input type="checkbox"/>	Bertucci, Kristine D Becker Specialty Corporation	General Interest	Yes	03/25/2015

	NAME & ORGANIZATION	CLASSIFICATION	OFFICIAL VOTE	JOIN DATE
<input type="checkbox"/>	Adamczyk, Ronald D Lock Joint Tube Inc	User	No-Redundant Interest	03/23/2004
<input type="checkbox"/>	Allen, Don Super Stud Building Products Inc	User	Yes	02/26/2004
<input type="checkbox"/>	Ameen, Jason WORTHINGTON ARMSTRONG VENTURE	User	Yes	03/09/2016
<input type="checkbox"/>	Andrews, Dennis R Accident And Safety Consultant	General Interest	Yes	02/03/2012
<input type="checkbox"/>	Balcom, William Zinga USA	General Interest	No-Inactive	10/02/2015
<input type="checkbox"/>	Bartlett, Will NorthWest Consulting Civil Engineers	General Interest	Yes	02/17/2014
<input type="checkbox"/>	Beaver, Jesse L Simpson Gumpertz	User	Yes	09/27/2012
<input type="checkbox"/>	Bennett, Caroline R University of Kansas	General Interest	Yes	03/23/2015
<input type="checkbox"/>	Bielski Jr, Ben W Metal Culverts Inc. Conn Office	Producer	No-Request No Vote	03/12/1997

Membership Report

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Roster Maintenance

Total Pending Applications **197** Select Committee A04

Committee Summary

Producer Votes Available: 6

38	492	454
Total Official Voters	Total Members	Total Non Official Voters

More

Pending Applications **335** Producer Wait List **34**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc
Matus, Deborah	

Roster Roster Reports

Roster [Excel](#) [Word](#)

Meeting Attendance List

Meeting Date: MM/DD/YYYY [Roster & Visitor](#) [Visitor Only](#)

Membership Report

Start Date: 02/28/2021 End Date: 08/31/2021

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Select All
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

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Membership Report

ASTM Committee E20 Membership Report 10/19/2021

New Committee Members: 4/19/2021 - 10/19/2021

NAME	COMPANY	CLASS	VOTE REASON	JOIN DATE
Baker, Clarence W		User	Yes	07/21/2021
Subs - E200300, E200500, E200700, E200900, E201100, E201200, E201300, E201400				
dooley, doug	MICC	Producer	No, WL	04/29/2021
Subs - E201100, E201200, E201300, E201400				
Harrington, Robert	NANMAC	Producer	No, RI	09/10/2021
Karzhavin, Vladimir A	TESEY LTD	Producer	No, WL	04/30/2021
Subs - E200300, E200700, E209600, E201100, E201200, E201300, E201400				
Malcolm, Richard P	STANDARD LABORATORIES INC.	User	Yes	06/03/2021
Subs - E200500				
Miyamoto, Yukari	KIGUCHI TECHNICS INC.	User	Yes	10/11/2021
Subs - E201100, E201200, E201300, E201400, E209100				
Skowronski, Joseph	ThermX Southwest	Producer	No, WL	09/07/2021
Subs - E200300, E201400				
Strahan, Gary	Infrared Cameras Inc	Producer	No, WL	05/12/2021



Word and Excel Rosters

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Roster Maintenance

Total Pending Applications **1967** Select Committee **A04**

Roster Roster Reports

Roster Excel Word

Meeting Attendance List
Meeting Date: MM/DD/YYYY x Roster & Visitor Visitor Only

Membership Report
Start Date: 02/28/2021 x End Date: 08/31/2021 x

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
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- Committee Balance
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- Honorary Members List

Download

Committee Summary

Producer Votes Available: 6

38 Total Official Voters	492 Total Members	454 Total Non Official Voters
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More

Pending Applications **338** Producer Wait List **24**

Name	Organization
Nousak, Matt 10/01/1979	Globex Corporation
Simmons, Gregory 06/07/1994	CHARLOTTE PIPE & FOUNDRY...
Schroeder, Thomas 05/28/1998	Sintercast Inc

Matrix Database

A	B	C	D	E	F	G	H	I	J
MAIN	SUB_AND_SECTION	ACCOUNT	OFFICER_LITERAL	NAME	COMPANY_NAME	CLASS_LITERAL	VOTE	NV_REASON	JOIN_DATE
D18				Abadie, Christopher		PRODUCER	YES		09/13/2017
D18				Abanto Quevedo, Renzo Jesus	Gym SA	PRODUCER	YES		07/25/2017
D18				Abdulhadi, Naeem	Arab Center for Eineerning Studies (ACES)	USER	YES		07/08/2016
D18				Abrams, Adele L	Abrams L Adele Law Office	PRODUCER	YES		12/06/2012
D18				Accetta, Steven	Thielsch Engineering, Inc	USER	NO	REDUNDANT INTEREST	03/13/2018
D18				Adamo, Anthony	TTL, Inc.	USER	YES		02/11/2013
D18				Adamoli, James R	Tascon Inc	PRODUCER	YES		01/22/1997
D18				Adams, Kendra S	Blue Rock Labs, Inc	USER	YES		10/21/2008
D18				Adams, Michael	U.S. Federal Highway Administration	USER	YES		01/29/2015
D18				Adams, Robert M	Bldg & Earth Sciences Inc	USER	NO	NON VOTER	03/18/2002
D18				Adaska, Wayne S	Portland Cement Association	PRODUCER	YES		12/01/1980
D18				Addison, Craig	Carmeuse Lime Stone	PRODUCER	NO	REDUNDANT INTEREST	12/04/2017
D18				Adkins, Chastity D	Propex Operating Company, Llc.	PRODUCER	NO	REDUNDANT INTEREST	07/19/2012
D18				Aggour, Mohamed S	Maryland University	GENERAL INTEREST	YES		01/01/1979
D18				Aghjayan, Douglas J	GEI Consultants Inc	USER	NO	INACTIVE	07/24/2009
D18				Aguilar Levy, Luis Andres	Aguilar Construcciones	USER	NO	INACTIVE	03/29/2010
D18				Ahmad, Ken	Ministry Of Transportation	USER	NO	REDUNDANT INTEREST	04/04/2014
D18				Aicken, Garry	Kessler Soils Engineering	PRODUCER	YES		12/11/2014
D18				Ajideh, Hossein	City of San Juan Capistrano	PRODUCER	YES		07/01/2008
D18				Al Berni, Jamal R	ITCO LAB/KUWAIT	USER	NO	INACTIVE	03/26/2015
D18				Al Emadi, Khalid Mohamed	Ashghal Public Works Authority	USER	NO	INACTIVE	04/22/2014
D18				Alegria, Diana	YOUNGDAHL CONSULTING GROUP	USER	YES		03/03/2015
D18				Alexander, Maria	Ardaman Associates, Inc.	USER	NO	REDUNDANT INTEREST	11/15/2012
D18				Alexandre, Gilberto	Saskatchewan Polytechnic	GENERAL INTEREST	YES		02/01/2017
D18				Alfieri, Michael		USER	YES		01/09/2013
D18				Ali, Shawkat	Andreyev Engineering Inc	USER	YES		06/29/1995
D18				Allen, Richard L	Bowser-Mormer, Inc.	USER	NO	REDUNDANT INTEREST	01/17/2018
D18				Aller, Linda K	Bennett & Williams Inc	USER	NO	NON VOTER	12/31/1987
D18				Al-Nadaf, Mahir T	Humboldt Mfg Co	PRODUCER	YES		02/13/1995
D18				Alsayyedahmad, Mohammad	International Center For Geotechnical & Engineering Studies	USER	YES		10/27/2016
D18				Althouse, Joseph	Occidental Chemical Corporation	PRODUCER	YES		09/30/2003
D18				Alvarado, Emilio	Geocon Inc	USER	NO	REDUNDANT INTEREST	11/24/2015
D18				Amend, Frank	Geostabilization International	USER	YES		07/16/2014
D18				Amir, Erez	Piletest.com	PRODUCER	NO	REDUNDANT INTEREST	09/20/2013
D18				Amir, Joram M	Piletest.Com Ltd.	PRODUCER	YES		09/05/2006
D18				Amoozegar, Aziz	N C State University	GENERAL INTEREST	YES		05/17/2006
D18				Andersen, Peter G	Andersen Andre Consulting Engineers, Inc.	USER	NO	INACTIVE	08/27/2013
D18				Anderson, Brian M	Innovative Sampling Systems	PRODUCER	YES		03/30/1989
D18				Anderson, Dennis M	Electrical Density Gauge Llc	PRODUCER	NO	NON VOTER	12/28/2000
D18				Anderson, Jeffery R	GeoTest	PRODUCER	YES		11/11/2002

Handling New Member Applications & Change of Employment



- **Authority granted by Executive Subcommittee to Membership Secretary to approve applications between meetings**
 - **Action is subsequently reviewed by Exec**

- **Create a Membership Report for review by Executive**

- **Main Committee Rosters can be approved either by:**
 - **Executive Subcommittee meetings**
 - **Ballot of Executive Subcommittee**

- **Subcommittee Chairs have authorization over Subcommittee rosters**

Steps in the Membership Classification & Voting Process



- Receive email notice of new member application

- Pending applications are compared to existing Roster and Scope of Committee.



- Executive majority approval required for all Main Committee assignments.

- Any member can request the Executive to review and consider additional information.
- COTCO appeal review

Questions?



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